

BASIC

Membership dues are drawn by an automatic bank draft on the 1st of the month or from a credit card for an additional 3% fee. You may choose to set up an automatic payment directly from your bank, but checks must arrive by the 1st and you must show visual confirmation that a recurring payment has been set up.

All clay must be purchased from the studio

Your work, tools and clay must fit in the membership space you are renting. Not the floor or shelf next to it.

All members must do a thorough cleaning of their shelves/studio and items in them in April and October in addition to maintaining a safe level of clean at other times. Failure to do this will result in additional fees being charged to your account or access being revoked

ACCESS

The members entrance door has an electronic door lock that can be accessed through a smartphone, code or fingerprint. Your access to this door lock may be revoked if you fail to abide by studio protocols

Members are welcome in the studio at all times. During classes there are wheels and table space in the members area for use. Glaze space is at a premium during class time and members are encouraged to glaze at other times. Much like afterhours is for members, class time is for the students paying for it and members are expected to be out of students and instructors way during their classes

Last to leave- if no one else is in the studio when you leave, you must make sure doors are locked, music and lights are off.

Personal Visitors are always welcome in the studio, and to play in clay, however consistent recurring visitors who making things will be asked to take a class, get their own membership or pay a day use fee

Written notice to terminate membership for the upcoming month must be given at least 7 days prior to the first of the month. Shelves should be left clean. Items left on your shelf after the final day of your membership will be considered abandoned.

CLEANING, DUST & SAFETY

One of the most crucial goals we have is to minimize the amount of dust in the studio. Dust from clay & glaze is a respiratory irritant. Repeated exposure to silica dust can lead to long-term health problems. Leaving wet clay and glaze to dry on surfaces or the floor will lead to the dispersal of dust particles into the air we breathe.

It is the responsibility of all users to clean up any areas, equipment and tools they have used. The floor around your work area must be cleaned. Cleaning must be done with a damp sponge or mop or vacuum. Sweeping of dried clay causes dust to become airborne for hours and is therefore prohibited.

Any sanding must be done outside, regardless of weather

Strive to leave the studio CLEANER than you found it. If you notice something wasn't put away or was left unclean by another user, please take a moment to wipe down or put it away.

We ALL leave things by accident and someone will clean them up. Know that when you do it for someone else, it will get done for you.

Absolutely no clay or glaze is to go down the sink drains. Make sure all clay is removed from hands before washing with soap and water in any of the sinks
Use as little water as possible.

CLEAR wastewater and dirty mop water may be disposed of outside

Studio towels are for drying clean hands only. You must use your own towel for throwing should you need one.

Do not use any equipment for the first time without proper instruction.

The kiln room is for staff only. Do not go in or touch kilns without express permission to do so.

The kitchen is for everyone to use. Please clean up after yourself, wash dishes and wipe down surfaces as needed. Feel free to use the refrigerator, but mark items or the bag they are in with your name and do not leave food to go bad. Unmarked food will be considered fair game. The fridge will be cleaned regularly.

CLAY, GLAZE & FIRING

Clay must be purchased from the studio. The price of clay includes a fee to cover some of the firing and glaze costs. Any exceptions to this rule must be cleared through Mike

Use of any other outside materials must be approved.

All clay bags must be marked with your name and stored on your shelf. We are not responsible for clay left out in the studio, so mark it!

All work should be clearly signed or stamped before bisque firing so you can find it when it comes out of the kiln

Follow glazing policies:

No glaze on the bottom ¼” of pots and bottoms must be wiped clean. Any work with glaze on the bottom or too close will be rejected

Drips happen, but they can be prevented! Avoid them by making sure your pots have clean bottoms and the glaze isn't too thick on the lower half. Two or more glazes should only be used 2-3” from the bottom of the pot or on the inside.

Recurrent user error drips on a kiln shelf will be assessed and a fee may be charged to grind or replace the damaged shelf.

If your pot has a drip you would like ground off please ask your instructor, Mike or another staff member or do it at home. Please do not grind your pots yourself, we have had several grinding accidents

Do not move work that is not your own waiting for firing, greenware and unfired glazeware are both very delicate. Load common shelves (bisque & glaze) from the rear forward so that you don't block the entire shelf. If these shelves are full, place your work on your own shelf until the next firing has been loaded and room has been freed up on the common shelves.

You are responsible pick up your pieces coming out of the kilns and move them to your shelf in a timely fashion. Work that is not picked up from the recently unloaded kiln carts will be placed on shelves marked chronologically by firing, unclaimed work past two months will be discarded.

ETIQUETTE

The main goal of The Mud Studio is to provide a place for people to be, to create and to feel safe, accepted and comfortable. Be respectful of others trying to work. This is a group studio and socializing and idea sharing are highly encouraged but as a member, you must be able to work independently. Simple questions (such as “Do you know where I could find x”) are reasonable, but if you need more help than simple answers can provide, classes may be a better option for you.

Refrain from prolonged cell phone conversations in the studio. And please take your conversations away from other people in class, concentrating or in conversation in the studio

Any behavior that is unsafe including extreme intoxication, threatening or violent behavior, lack of respect for studio property, others' personal property, personal space and boundaries, theft, unwanted sexual advances or comments, or any other highly disruptive behavior is unacceptable and will not be tolerated.

We reserve the right to deny or terminate a membership to anyone, based on inexperience or inability to adhere to these studio and member policies.